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## REQUEST FOR RETURN MATERIAL AUTHORIZATION

## **Date Requested:**

This form is for use by distributors/customers or on their behalf in order to initiate a return or warranty request. Completing this form is not an authorization to return products. Please complete the information below (fields in red are required) and email to rma@cementexusa.com. The Print button will print the form and Email will send completed form via email. Requests will be processed and returned to the contact listed. No returns or repairs will be processed without an RMA number. Any product(s) returned without an RMA number will not be accepted and will be returned at customer's expense.

Quantity Ordered	Part Number	Description	Quantity Returning	Purchased Price	Extended Price						
				Yes	No						
E-Mail:		Accept Applicable Restocking Fees:									
Phone:											
Address: City, State, Zip: Contact Name:		Offsetting PO #:  Reason:  Additional Notes:									
						Attn: (Dept/Loc)		Inv	Invoice #:		
						Company/Customer.		O.	Original PO#:		

## **RETURN REQUIREMENTS:**

- Customer is responsible for FREIGHT, unless otherwise specified.
- RMA# must be clearly marked on ALL packages returned.
- Shipment must include a copy of the RMA paperwork.
- Returned products must be complete as sold and not missing any parts or accessories.
- Returned products will be inspected and/or tested to confirm that they are either defective within the terms of the warranty or suitable for restocking. Customer tool kits, special orders and items with custom laser marking cannot be returned.
- Defective products will be repaired or replaced at the discretion of Cementex Products, Inc.
- Credit will be issued for eligible items returned for restocking based upon invoice price paid as well as receipt and inspection as saleable with any applicable restocking fees per distributor agreement.
- Credits are valid for six months from the date of issue and all credits are final. Debits shall not be taken without reference of our credit memo.
- Any stock rotation should be done within year from date of invoice.